

**SEPTEMBER
2004**

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ARMA*Adison*

*ARMA*Adison is published monthly from September through June. We welcome all letters, comments, and contributions from members. Send to:

Rosemary Stark, Editor
 910 W. Wingra Drive
 Madison, WI 53715
 (608) 251-4843
rosemary.stark@strand.com

PRESIDENT'S CHATTER

By Priscilla Jaron

Welcome back ARMA Madison members! It's hard to believe it's time to begin our program year already. Summer was here and is quickly passing us by. Of course I didn't do half the things I wanted to do and yet my evenings and weekends were full. Actually, I loved this summer, especially since I don't deal with the humidity very well.

We did some planning over the summer, and I think you'll find this year's programs to be a little something for everyone from the basics to the more advanced on electronic records. We also are beginning to plan for our spring seminar. If anyone is interested in helping with programs or the seminar, contact Ruth Breunig, ruthbreunig@alliantenergy.com, or Ana Aquino-Perez, ana.aquino-perez@dot.state.wi.us. Participating on committees requires very little time and helps with getting to know others in the chapter.

We are always looking for new members to bring their knowledge of records management to the Chapter. If you know of someone who is not currently a member, feel free to invite them to our monthly meeting or simply forward their name to Lori Ashley, loriashley@wi.rr.com. Lori will be more than happy to contact the person and invite them to the meeting.

Ana, Janet Nelson, and I attended the Great Lakes Leadership Conference in Detroit this summer. Pam Duane has taken over as our Region Coordinator and helped to put on a very informative two-day conference. Susan McKinney and Susan Avery came from International to share information about leadership strategies and the E-Records Research Initiative Report (Forrester Study). We heard from other chapters in the region what has gone well and what hasn't. It was a great time to network and gain ideas for managing our Chapter.

Remember that the ARMA 2004 Conference and Expo is being held in Long Beach, California, October 3-6. The focus for this conference is Creative Solutions for Changing Times. This is an excellent way to learn more about records management and meet new people. All ARMA 2004 details and secure online registration are available at www.ama.org/conference. Hotel rooms are filling up quickly, so be sure to make your reservations now. Complete housing details are available at www.ama.org/conference/lodgingtravel/index.cfm.

I look forward to seeing everyone at our September meeting.

**ARMA MADISON BOARD
OF DIRECTORS****PRESIDENT**

Priscilla Jarona
Alliant Energy
P.O. Box 77007
Madison, WI 53707-1001
(608) 458-3320
priscillajarona@alliant-energy.com

VICE PRESIDENT-PROGRAMS

Ruth Breunig
Alliant Energy
P.O. Box 77007
Madison, WI 53707-1001
(608) 458-3320
ruthbreunig@alliantenergy.com

VICE PRESIDENT-MEMBERSHIP

Lori Ashley, Senior Consultant
Cohasset Associates, Inc.
S47 W37962 Cedar Circle
Dousman, WI 53118-9592
(262)-965-4995
loriashley@ww.rr.com

VICE PRESIDENT-SEMINAR

Ana Aquino-Perez
WI Dept. of Transportation
4802 Sheboygan Ave., Rm. 751
Madison, WI 53707
(608) 266-5290
ana.aquino-perez@dot.state.wi.us

SECRETARY

Janet Nelson
Dairyland Power Co-op
PO Box 817
La Crosse, WI 54602-0817
(608) 787-1218
jln@dairy.net

TREASURER

Tim Hughes, CRM
Madison Gas & Electric
P.O. Box 1231
Madison, WI 53701-1231
(608) 252-4799
thughes@mge.com

PAST PRESIDENT

Diane Vultaggio
St. of WI-Employee Trust Funds
P.O. Box 7931
Madison, WI 53707
(608) 266-5578
diane.vultaggio@etf.state.wi.us

REGION COORDINATOR

Pam Duane, CRM
Madison Gas & Electric Co.
P.O. Box 1231
Madison, WI 53701-1231
(608)252-7192
pduane@mge.com

HAPPY LABOR DAY**ARMA MADISON WEB SITE**

<http://archives.library.wisc.edu/armad/armad.htm>

Check the ARMA Madison Web site frequently as new information is posted as it becomes available.

The information contained in this newsletter does not necessarily reflect the views of the membership or the editor, nor is there any endorsement of ads, seminars, articles, or commentaries intended. Contributions or gifts to the Association of Records Managers and Administrators, Inc. are not deductible as charitable contributions for U.S. Federal Income Tax purposes.

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FROM ARMA HEADQUARTERSARMA International's Washington Policy Brief

This monthly online advisory contains brief summaries of recent legislative and regulatory issues that may affect the records and information management profession. Further information about the issue is accessed by clicking on the link provided at the end of each summary.

For continually updated information and intelligence about the legislative and regulatory news that affects you and your organization, go to <http://www.arma.org/legislative/uslegreg.cfm>

Senate Governmental Affairs Committee Considers Archivist Nomination

On April 8 President Bush nominated Professor Allen Weinstein to be the Archivist of the United States and the Senate Governmental Affairs Committee held its nomination hearing July 22, 2004. The committee welcomed input on the nomination from several groups, including ARMA International.

House Committee Reviews Role of Federal CIOs

The House Government Reform Subcommittee on Technology, Information Policy, Intergovernmental Relations, and the Census held a hearing July 21 on "The Role, Responsibility, and Challenge for Federal Chief Information Officers in IT Investment Oversight and Information Management." The hearing revealed that the average tenure for a federal CIO is only 23 months, yet experts say that a CIO needs three to five years on the job to be effective.

MN Supreme Court Recommends Curbing Access to Records on Internet

A committee advising the Supreme Court of Minnesota issued a report July 9 recommending a go-slow approach on placing court documents on the Internet. The advisory committee said that court orders and decisions should be made generally available over the Internet, but that personally identifiable information such as Social Security numbers should not be available as it could be vulnerable to identity theft.

ADVERTISE WITH US IN THE ARMA MADISON NEWSLETTER

Want more exposure to your chapter members? You can advertise in our chapter newsletter. Annual advertising rates are \$100 for up to a half column ad. This rate is for approximately 10 issues. You may change your ad anytime throughout the year.

Your continued support for the Madison chapter of ARMA International and the profession of records and information management is always appreciated.

Please send a camera-ready artwork copy of your ad and a check payable to ARMA Madison to P.O. Box 8863, Madison, WI 53708-8863. The electronic file of the artwork can be sent directly to the newsletter editor at rosemary.stark@strand.com.

If you have any questions, please contact Priscilla Jarona, President (608-458-3320), or Tim Hughes, Treasurer (608-252-4799).

MARK YOUR CALENDAR

September 14, 2004: Electronic Records: Where Are We and How Do We Improve, 3:30 p.m., Pizzeria Uno-Chicago Bar & Grill, Madison, WI

September 21, 2004: AIIM Wisconsin, Practical Applications of ECM, 11:30 to 1:30, Venice Club, Brookfield, WI

October 3-6, 2004: Changing Times Demand Creative Solutions, ARMA International 49th Annual Conference, Long Beach, CA

October 19, 2004: Public Records, Privacy, and Supporting Technology Conference, Wisconsin CPM Society, Fond du Lac, WI. Call (920) 832-6427 for registration.

GREAT QUOTES

What we sow we must inevitably reap.

Albert Einstein

**CHANGING TIMES DEMAND
CREATIVE SOLUTIONS**

It's not too late to get your registration in for the ARMA International 49th Annual Conference in Long Beach, California, which will be held from October 3 to 6. Check out www.arma.org for details on the conference and registration information and form.

**ARMA INTERNATIONAL
EDUCATIONAL FOUNDATION
RAFFLE TICKETS**

Have you been trying to get to ARMA's International Conference for years and years, but you keep getting turned down by your boss or your budget people? Well, how would you like to win a free trip to the 50th Annual ARMA Conference in Chicago?

Once again, the ARMA International Educational Foundation is selling raffle tickets for a free registration (value - \$800) for the September 18-21, 2005, Conference in Chicago. Tickets are \$5 each, and you have three chances to win. One free registration will be awarded each day at this year's Conference in Long Beach, California, but you don't need to be present to win.

How do you get a ticket? You can either buy one at the first ARMA-Madison meeting of the year on September 14 or contact Tim Hughes at 252-4799 or thughes@mge.com.

Since the Foundation is 501(c)(3) certified, you can deduct the ticket price as a donation - unless you win! All of the monies collected are used to support the Foundation's strategic goals of supporting research to address critical issues in information management, providing education development grants to enhance the knowledge, skills, and abilities of practitioners in the field, and fostering educational initiative that develops information management skills and programs.

Call or e-mail Tim today to order your ticket.

RECIPES

The heat of summer suggests recipes that do not require long cooking or baking. These recipes do not require much preparation and keep you cool in the kitchen.

Tomato Salad

Four large tomatoes, cut into chunks
 1/2 green pepper, chopped
 1 medium onion, sliced
 3 tablespoons sugar
 1/2 cup vinegar
 1/2 cup water
 Salt to taste

Place tomatoes, green peppers, and onion in a bowl. Sprinkle with sugar and let stand 15 minutes. Add remaining ingredients and stir thoroughly. Refrigerate at least 4 hours before serving. This will keep several days if kept cold. For even more color, add yellow tomatoes. **Yield:** 4 to 6 servings.

Zesty Summer Salad

3 cups sliced, slightly cooked and cooled carrots.
 1 small onion, chopped
 1/2 green pepper, chopped
 3 cups raw cauliflower flowerets
 2 tablespoons sugar
 1/2 cup low-cal Italian dressing
 1/4 cup white vinegar
 1/2 cup condensed tomato soup, undiluted

Combine carrots, onion, green pepper, and cauliflower. In a separate bowl, combine remaining ingredients and mix well. Pour over vegetables and marinate eight hours or overnight.
Yield: 7 servings, 70 calories each.

Dilled Cucumbers

2 medium cucumbers, peeled and thinly sliced
 1/2 teaspoon salt
 1/2 cup sour cream
 1 tablespoon lemon juice
 2 tablespoons finely chopped green onion
 1/8 teaspoon pepper
 1/4 teaspoon sugar
 1/2 teaspoon dried dill weed

In a small bowl, toss cucumbers with salt. Allow to stand for 10 minutes. Meanwhile, combine all remaining ingredients. Drain cucumbers and combine with sour cream mixture. Chill until ready to serve. **Yield:** 6 servings

No-Bake Peach Crisp

1 cup sugar (divided)
 3 tablespoons cornstarch
 1/2 cup water
 Pinch salt
 2 tablespoons butter
 1/8 teaspoon almond flavoring (optional)
 3 to 4 cups sliced peaches-about 3 medium peaches
 Oats topping or natural cereal mix

Measure 1/4 cup of sugar into medium saucepan; add cornstarch, water, and salt. Stir to dissolve; then cook over medium heat, stirring constantly, until mixture thickens.

Add remaining 3/4 cup sugar (used 1/2 cup Splenda[®]), return to heat until sugar is dissolved. Add butter, almond flavoring, if desired and peaches. Stir to mix thoroughly. Pour into 8-inch square pan or pie pan. Top with 2 cups oats topping or cereal mixture. Or pour peach mixture directly into individual serving dishes. This may be served with cream, whipped cream, or ice cream.
Yield: 4 to 6 servings.

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Recipes

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Oats Topping:

- 1/2 cup flour
- 5 tablespoons brown sugar
- 1/2 cup quick cooking rolled oats
- 1 tablespoon sesame seed (optional)
- 5 tablespoons butter
- 1/3 cup almonds, sliced and chopped

Mix flour, brown sugar, oats, and sesame seed, if desired. Add butter and cut into flour mixture as for pastry. Spread mixture evenly on cookie sheet. Bake at 350° until lightly toasted, 10 to 15 minutes. Watch carefully to avoid burning the mixture.

SHARE YOUR RECIPES

There must be some good cooks amongst the membership. Please share your recipes or cooking tips with others. You can e-mail or snail-mail me at the address on the front page of the newsletter.

ASK THE CRM

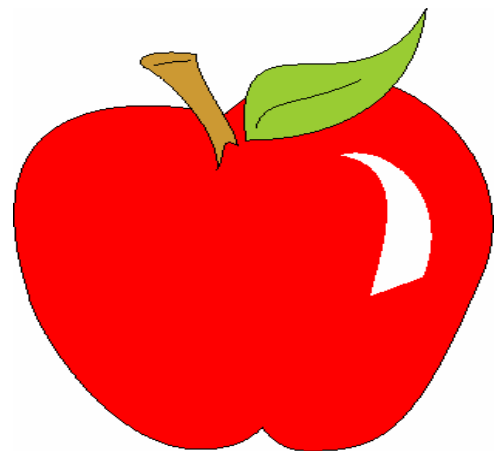
The ARMA Madison chapter has several members who have attained their CRM (certified records manager) certification. Do you have question(s) you would like to ask about records management, retention schedules, or other related topics? If you send your questions to the editor, they will be passed to a CRM and then published in a future issue of ARMAdison. See the front page for the address.

CALLING ALL BOARD MEMBERS

Please attend the September meeting and gather for a picture. I would like to introduce the Board in the October issue with a picture and short biography.

SEPTEMBER MEETING

The ARMA Madison Chapter meeting scheduled for September 14 at 3:30 will give members and nonmembers an opportunity to provide feedback to the Board members and network with others in a casual, after-work atmosphere. Registration will take place from 3:30 to 4 p.m. There will be a short presentation by Lori Ashley from Cohasset on the results of a survey conducted by ARMA, AIIM, and Cohasset. About 4:45, members will have an opportunity to suggest programs and speakers from the upcoming convention and discuss their problems with others. Please plan on attending and bring a guest.



THANKS TO OUR SPONSORS

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Contact: Karl Wellensiek, President
email: kwellensiek@datakeepinc.com

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