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2005**

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ARMAdison

ARMAdison is published monthly from September through June. We welcome all letters, comments, and contributions from members. Send to:

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PRESIDENT'S CHATTER

By Priscilla Jaron

This will be my last article as your Chapter President. I want to begin by saying that I have enjoyed being in this leadership position for the last couple of years. I want to thank the other members of the Board for making my job easy. Everyone has been very helpful and volunteered to pitch in when necessary. I also want to especially thank Diane Vultaggio for her assistance during the last couple of years.. She has provided great direction and jumped in to help when my schedule was chaotic at work. I hope to provide that same assistance to Ana as she takes over the President role.

For those of you who were not at our last meeting, I announced the new Chapter leadership roles. Ana Aquino-Perez will be the new President; Ruth Breunig will continue as VP-Programs - this will be her 3rd year in this position (that might be a record!); Lori Ashley will take over as VP-Seminar; Mary Boneck will take over as VP-Membership; Tim Hughes will remain as VP-Finance (this may be Tim's 3rd year also); Janet Nelson will continue as Secretary; I will remain as Past President.. In addition, Rosemary Stark will continue to provide her services in developing the newsletter; Sarah Schild will continue as Webmaster; Pam Duane will continue as Finance/Audit, Librarian/Archivist and ICRM Liaison (full plate!). Special thanks to those who are continuing and to those who have volunteered to take on new roles. For me this has been a very rewarding experience to work with these special people.

Now that our program year is finished, the Board will spend the summer planning programs for next year. We want to make sure that we are meeting the needs of all our members with the presentations that are provided throughout the program year. If you have suggestions or information that would be particularly useful to you, please send a message to Ruth Breunig (ruthbreunig@alliantenergy.com) so that we can find speakers for your topic. This organization is here for all the members; I hope you are reaping the benefits.

Also during the summer, several of the Board members will be attending a Leadership Conference. This conference provides the attendees an opportunity to network, gather additional information on what other chapters are doing, and bring that back to our chapter. I have attended the last 2 years and was amazed at how much valuable information I got.

I hope everyone has a fun and safe summer and will see you all in September!

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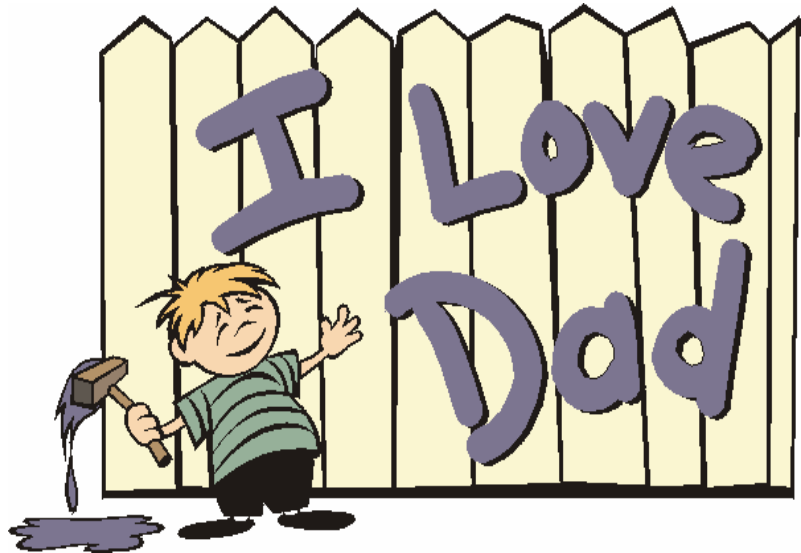
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May Attendees: Ana Aquino-Perez, Stepanie Arvidsen, Lori Ashley, Dennis Bitterlich (speaker), Mary Boneck, Steve Bose, Pam Braaksma, Ruth Breunig, Mike DeGroot, Rick Freiwald, Tim Hughes, Priscilla Jarona, Nan Kunde, Paul Madsen, Cece Mueller, Patricia Peirce, Rosemary Stark, Ciaran Trace (speaker), Diane Vultaggio, Dirk von Below, and Karl Wellensiek.

ARMA MADISON WEB SITE

<http://archives.library.wisc.edu/armad/armad.htm>

Check the ARMA Madison Web site frequently as new information is posted as it becomes available.

The information contained in this newsletter does not necessarily reflect the views of the membership or the editor, nor is there any endorsement of ads, seminars, articles, or commentaries intended. Contributions or gifts to the Association of Records Managers and Administrators, Inc. are not deductible as charitable contributions for U.S. Federal Income Tax purposes.

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FROM ARMA HEADQUARTERSARMA International's Washington Policy Brief

This monthly online advisory contains brief summaries of recent legislative and regulatory issues that may affect the records and information management profession. Further information about the issue is accessed by clicking on the link provided at the end of each summary.

For continually updated information and intelligence about the legislative and regulatory news that affects you and your organization, go to <http://www.arma.org/legislative/uslegreg.cfm>

Andersen Challenges Conviction before the Supreme Court

Attorneys for collapsed accounting giant Arthur Andersen [argued](#) before the Supreme Court on April 27 that no legal obligation existed for the firm to save documentation relating to the financial practices of Houston-based Enron.

Andersen was accused of deliberately violating its document retention policy by destroying voluminous amounts of paperwork pertaining to its Enron audits. The corporation was tried in federal court under the Victim and Witness Protection Act for attempting to "corruptly persuade" another to destroy information so that it is not available for government inspection. The Sarbanes-Oxley Act (SOX), enacted after accounting scandals at Enron and WorldCom were uncovered, specifically outlaws the destruction of documents pertaining to a federal investigation.

Arguing for the United States, Deputy Solicitor General Michael R. Dreeben claimed that Andersen used its document retention policy "as a pretext and cover to clean up and purge the files. It was not because the company had suddenly become preoccupied with neatness."

Counsel for Andersen Maureen E. Mahoney countered that firm employees "honestly believed this was permissible conduct."

Justice Stephen G. Breyer said that "dishonesty of purpose" was missing from the actions of the Andersen employees. Justice Sandra Day O'Connor echoed Breyer's comments by asking, "How is a businessperson supposed to know what to do? How's a lawyer to know?"

Numerous *amicus curiae* briefs were filed by parties friendly to the Andersen argument. Organizations such as the [U.S. Chamber of Commerce](#) and [National Association of Criminal Defense Lawyers](#) argued that if the rule was allowed to stand, then corporate counsel would not be able to render candid legal advice.

Archivist Requests Funding from Congress

Archivist of the United States Allen Weinstein [appeared](#) April 26 before the House Appropriations Subcommittee on Transportation, Treasury, and Housing and Urban Development, the Judiciary, and District of Columbia to discuss the National Archives and Records Administration's (NARA) fiscal year 2006 funding request. He was the only individual who [testified](#) before the subcommittee.

Subcommittee Chairman Joe Knollenberg (R-Mich.) opened the hearing by welcoming Weinstein and congratulating him on his recent appointment to head NARA. Knollenberg said his questioning would focus on the flat-funding request for the [Electronic Records Archive \(ERA\)](#) program and the zeroed-out funding for the [National Historical Publications and Records Administration \(NHPRC\)](#). Ranking Member John Olver (D-Mass.) echoed the chairman by saying that the elimination of funding for NHPRC was "most distressing." ARMA International has communicated with members of Congress expressing its concern with the elimination of the NHPRC grant program.

MARK YOUR CALENDAR

July 22-24, 2005: Great Lakes Leadership Conference, East Peoria, IL. See article on Page 9.

September 18-21, 2005: ARMA International 50th Annual Conference and Expo, Navy Pier, Chicago
Information may found on the ARMA International Web site.

GREAT QUOTES

It's not what happens to you, but what you do about it that makes the difference.

Mitchell

ADVERTISE WITH US IN THE ARMA MADISON NEWSLETTER

Want more exposure to your chapter members? You can advertise in our chapter newsletter. Annual advertising rates are \$100 for up to a half column ad. This rate is for approximately 10 issues. You may change your ad anytime throughout the year.

Your continued support for the Madison chapter of ARMA International and the profession of records and information management is always appreciated.

Please send a camera-ready artwork copy of your ad and a check payable to ARMA Madison to P.O. Box 8863, Madison, WI 53708-8863. The electronic file of the artwork can be sent directly to the newsletter editor at rosemary.stark@strand.com.

If you have any questions, please contact Priscilla Jarona, President (608-458-3320), or Tim Hughes, Treasurer (608-252-4799).

MARRIAGE OF ARCHIVAL THEORY AND PRACTICE

By Rosemary Stark

Two new recruits to ARMA Madison, Ciaran Trace and Dennis Bitterlich (husband and wife), were the featured speakers at the May 10 Awards Night dinner. They moved to Madison from Los Angeles in the summer of 2004. They met while Ciaran was “watching” Dennis as part of her research project. Ciaran is on the faculty of the School of Library and Information Studies (SLIS) at the UW-Madison. Dennis is working at the Wisconsin Veterans Museum as a processing archivist working with military records and manuscript collections.

Ciaran received a B.A. and a diploma in Archival Studies at the National University of Ireland: University College Dublin. She worked in Ireland as a contract archaeologist and a contract archivist. Ciaran earned a Ph.D. in Information Studies at UCLA. Her areas of research interest include the social nature of records and record-keeping, the impact of electronic records on archival theory and practice, personal information management, and the applicability of qualitative research (theory, method, and practice) to archival and records management issues.

The United States makes a distinction between records manager and archivist. She is impressed with the work in the United States on archives. Ciaran noted that SLIS is very progressive on archives programs. She is the first full-time faculty member and has expanded the program from three core courses to six core courses. She would like to introduce more records management into classes.

There is a problem in getting students “excited” about records management. She is looking for projects for students to work on, giving them “hands-on” experience in addition to standard course work. She asked members to talk with her about possible projects they might have. Ciaran would like to create a dialog between ARMA and the students.

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THANKS TO OUR SPONSORS

ARMA Madison thanks the following businesses for their support:



Datakeep, Inc.

2538 Daniels Street

Madison, WI 53718

Phone: 608-221-3212

Contact: Karl Wellensiek, President

e-mail: kwellensiek@datakeepinc.com

"Records Storage and Delivery - Documents and Computer Media"

Datakeep provides paper document and computer media storage and management services to a wide variety of both private and public businesses in Madison and Dane County – on a 24/7 basis. These services include:

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Marriage of Archival Theory and Practice

(Cont. from Page 4)

Dennis received a B.A. degree with a history major and an English minor in 1989. While earning his degree, he worked as a photographic archives assistant at the UW's American Heritage Center. Following graduation, he was an intern at the Autry Western Heritage Museum. From 1990 to 2004, he worked as the archives assistant at the UCLA University Archives. He has earned a Master of Library and Information Science from San Jose University with a concentration in archives and records management.

One of the points Dennis made was that mentors were very important parts of his undergraduate and graduate work.

At UCLA, the university archivist is also head of the special collections. In the 1980s, there was a full-time archivist. In 1990 the records management position was eliminated. Somehow, these positions are blending together. UCLA is now using the Australian model of records management.

While working at UCLA, he noted that the administration accounted for 50 percent of the users of the university's records, the public accounted for 25 percent, and faculty and students accounted for 25 percent.

The biggest challenge facing archivists and records managers is digitization.

MESSAGING RULES BOOK

The Madison Chapter has a limited number of copies of Nancy Flynn's book, *Instant Messaging Rules*, available for \$10 (list price is \$19.95). Contact Ruth Breunig, ruthbreunig@alliantenergy.com or 608-458-4808 if you would like a copy. If the book needs to be shipped, that will be an additional cost.

THANK YOU FROM SCHOLARSHIP WINNER

This thank you was received from one of the scholarship winners.

Mr. Hughes:

I would like to take this opportunity to express my thankfulness for awarding me the (Higher learning scholarship). I have used the money as many participants of higher education usually do, to assist in paying my bills. Living in Madison is not like living in a small town, and a student on their own usually needs to rely on loans and grants to support an above poverty lifestyle. So, I greatly appreciate this opportunity to dent my educational grants. Thank you so very much.

Brant Kraemer



AWARDS

Tim Hughes, CRM, 2004-2005 Chapter Member of the Year, made the following presentations at the Awards Dinner on May 10, 2005.

These members received pins for their years of membership:

5-Year

Jodi Patek

10-Year

Harold Coltharp

Shirley Fox

Chuck Poole

15-Year

Annette Carran

Dianne Vultaggio

20-Year

Pat Peirce

Yvonne Subak

The following members received Certificates of Appreciation for their service to the ARMA Madison chapter this year:

- Chapter President: **Priscilla Jarona**
- Vice President – Programs: **Ruth Breunig**
- Vice President – Membership: **Lori Ashley**
- Vice President – Seminars: **Ana Aquino-Perez**
- Secretary: **Janet Nelson, CRM**
- Treasurer: **Tim Hughes, CRM**
- Finance Committee Chair: **Pam Duane, CRM**
- Newsletter Editor: **Rosemary Stark**
- Webmaster: **Sarah Schild**
- Past President: **Diane Vultaggio**

The **Rose Award** is given to a person who serves the chapter wherever needed. Many times people do a fabulous job behind the scenes and no one sees or understands – things just happen! For the last two years, this person has been updating, cleaning up, and reformatting our Chapter Web site. As a result of her hard work, the ARMA-Madison Web site received an Honorable Mention in the medium-size Chapter category at the Long Beach Conference. It is my great pleasure to award this year's Rose Award to **Sarah Schild**. Congratulations, Sarah!

The **President's Choice Award** recognizes an individual who has contributed in a remarkable way. This person works hard every month putting together our Chapter meetings. She has done a fantastic job, not just for one year, but for the past two – and she has agreed to be our Vice President of Programs for the 2005-2006 year as well. The recipient of this year's President's Choice Award goes to **Ruth Kleisch**, our VP-Programs. Congratulations, Ruth!

We have several additional awards to present to individuals who have contributed in some special way.

This person's tireless efforts on behalf of the Seminar Committee allowed us to have a tremendously successful vendor's fair at this year's Seminar. Not only did she work to get vendor sponsorships for the lunch and breaks, but also used her persuasive skills to get vendors to display their wares, and even give short presentations as part of our Seminar program. This year's recipient of the **Leadership and Service Award** is **Lori Ashley**. Congratulations, Lori!

We have an individual in the chapter who also does a lot of work behind the scenes. But unlike our Rose Award winner, this person is a long-time member and is always there to help out with special projects. Not only has she served as Chapter President for two years, but she's also been our "Immediate" Past President for two years. In addition, she faithfully works on the Seminar Committee and has worked on the seminar brochure and the Seminar Attendance Certificates. And this year that was a huge job! I am happy to present the **Old Faithful Award** to **Diane Vultaggio**.

(Cont. on Page 8)

Awards

(Cont. from Page 7)

This next certificate of appreciation goes to an individual who also is extremely busy but finds the time to help with the chapter wherever help is needed. Plus she attends meetings from the longest distance. Not only does she drive from La Crosse to attend most meetings, but she also serves as our Chapter Secretary. This year **Janet Nelson, CRM**, is presented this award for the ***Distinguished Service*** she provides our chapter.

Lastly, the moment everyone is waiting for. The ***Chapter Member of the Year*** is a significant award given to a member who has contributed in a significant way to the chapter. When asked to help, this person always accepts. She has dedicated many hours to ARMA, and most of those have been spent “doing” the seminar over the past three years. And for those of you who were able to attend this year’s event, it was fantastic! Not only did we have over 120 attendees, but the seminar made a significant amount of money that the Chapter will use for future educational opportunities. In fact, the Seminar was so successful that she decided she didn’t think she could top it, so she’s finally decided to try something else – President! I am very pleased and honored to present this certificate to **Ana Aquino-Perez**. Ana will be recognized and receive her plaque this fall at the annual conference in Chicago, Illinois.



RECIPES

The calendar assures us summer will arrive, so cool treats will be refreshing.

Orange Cream Pops

- 1 package (3 ounces) orange gelatin
- 1 cup boiling water
- 1 cup (8 ounces) reduced-fat vanilla yogurt
- 1/2 cup 2% milk
- 1/2 teaspoon vanilla extract
- 10 plastic cups or Popsicle molds (3 ounces)
- 10 Popsicle sticks

In a large bowl, dissolve gelatin in boiling water. Cool to room temperature. Stir in the yogurt, milk, and vanilla. Pour 1/4 cup into each cup or mold; insert Popsicle sticks. Freeze until firm.

Yield: 10 ice pops

Nutritional analysis: 57 calories, 1 g fat (trace saturated fat), 2 mg cholesterol, 40 mg sodium, 11 g carbohydrate, 0 fiber, 2 g protein.

Diabetic Exchange: 1 starch

Lemon Mousse

- 1 envelope unflavored gelatin
- 1/2 cup sugar
- 1 egg yolk
- 1 1/2 cups skim milk
- 1 teaspoon grated lemon rind
- 2 tablespoons lemon juice
- 1 egg white
- 2 tablespoons sugar

Combine gelatin with sugar in saucepan; beat in egg yolk and milk. Cook over low heat until sugar is dissolved. Chill until thickened. Stir in lemon rind and lemon juice. Beat the egg white with two tablespoons sugar until stiff. Fold into gelatin mixture; chill.

Yield: 4 servings

(Cont. on Page 9)

Recipes

(Cont. from Page 8)

Creamy Lemon Sherbet

1 cup sugar
1 pint (2 cups) whipping cream
1/2 cup lemon juice
Few drops yellow food coloring

In medium bowl, combine sugar and cream, stirring until sugar is dissolved. Stir in lemon juice and food coloring.

Pour into an 8-inch square pan or sherbet dishes. Freeze 3 hours or until firm. Remove 5 minutes before serving.

GREAT LAKES LEADERSHIP CONFERENCE

By Pam Duane, Region Manager

It is my pleasure to invite you to the Great Lakes Leadership Conference to be held on Saturday, July 23 and Sunday, July 24, 2005, at the Stoney Creek Inn in East Peoria, Illinois! The ARMA Central Illinois Chapter host committee is excited to be your hosts and have been working hard to plan our Great Lakes Region meeting.

The Great Lakes Leadership Conference is a weekend set aside each year to provide a learning opportunity for new and experienced chapter members. Our goal is to develop outstanding chapter leaders and chapters. I am sure you will be impressed with the city and the facility selected. It's a great time to network with other chapters and share in a relaxed learning environment.

Our guests and featured speakers will be Rick Weinholdt, ARMA Board of Directors; Bob Tillman, Director of Sales and Government Relations, ARMA International; and Patrick Cunningham, CRM, ARMA International Foundation. The Leadership Conference is a good learning tool for incoming presidents, programs/seminar chairs, newsletter editors, and other officers. The conference will cover strategic planning, effective meetings, news from ARMA International, marketing your chapter, how to host a successful seminar, and basic chapter operations. We will be wrapped up by noon on July 24.

The Region will cover registration fees for two attendees from each chapter. This includes lunch on Saturday and all breaks. Free breakfast is provided by the hotel. Additional members can attend the conference at a cost of \$55 per person. As in the past, each Chapter is responsible for hotel and travel costs.

Friday afternoon we will have our Region Board meeting and everyone is welcome to attend. Let me know if you are interested in attending, and I will keep you posted about the time and location. We are planning to start the conference at 8:30 a.m. on Saturday followed by introductions, work sessions throughout the day, lunch together, and ending the day around 5 p.m. or sooner. Sunday we will convene at 8:30 a.m. and wrap up the conference by noon.

If you have any questions, please call me at 608-252-7192 or e-mail me at pduane@mge.com. Registrations for the conference are due by June 30. Reservations for the Stoney Creek Inn are due by 12 noon, June 22, to receive the special rate. Reservations are being held under the ARMA Great Lakes Leadership Conference.

I look forward to seeing you all at the Conference. See you in July!

SEMINAR PICTURES



Featured speaker, Nancy Flynn, executive director of The ePolicy Institute, emphasizes a point during her presentation.



Nan Kunde, ARMA Madison member, gave a short presentation titled *Electronic Business Records: Retention and Disposition Requirements and Rules*.

Seminar Pictures



Attendees listen intently to the speakers. Jim Page, ARMA Madison member, is seated center left.



Tim Roddy, Stellent, was one of the vendors offering technology solutions during the seminar.

Seminar Pictures



Mary Boneck, Kard Recycling and ARMA Madison member, (wo)manned her booth during breaks in the presentations.



Ruth Breunig, VP-Programs, ARMA Madison, explains the benefits of ARMA membership.

MAY SPEAKERS



Ciaran Trace, a professor at the School of Library and Information Studies (SLIS), UW-Madison, spoke on the Marriage of Archival Theory and Practice.



Dennis Bitterlich, the other half of the speaker duo and processing archivist at the Wisconsin Veterans Museum, talked about his experiences as an archivist.

Editor's Note: Pictures taken of the Awards Presentation did not meet the quality needed for publication.